Week 4: Sep 17
Writing proposals: Proposal review
Instructors: Denise Dearing, Dave Carrier

We will conduct a proposal review panel similar to that of NIH or NSF. You will be assigned as the PRIMARY and SECONDARY reviewer on two proposals and are expected to read all the assigned proposals. In class, we will have a panel discussion. You will be asked to summarize the proposal on which you are a primary and to comment on the one on which you are a secondary reviewer. The panel will be asked in general to discuss each proposal. This process will be expedient as we will have ~10 minutes to decide on the fate of each proposal (Just like the real world). We will rank order the proposals and will assign the top 11% to funding (generous!).

Assignments:

Reading Assignment: Read of the assigned predoctoral proposals.

Written Assignment: Turn in 1 page document with the proposals rank ordered from best to worst. State whether you would fund this proposal and why or why not

Written Assignment for Sep 24th: Make an outline of the proposal. Write an outline (1 pg or less) of the proposal for which you were the primary reviewer. The outline should include the main topic of each paragraph and any subtopics.

Write a similar outline (no longer than 1 pg) for your NSF predoc proposal. This should include questions or hypotheses to be addressed and a topic sentence (or main focus) for each of your paragraphs. Make sure to include a title for your proposal.

Week 5: Sep 24
Writing proposals: Proposal format, tips, developing a predoctoral proposal
Instructors: Denise Dearing, Dave Carrier

Assignments: Talk to your advisor about proposal ideas. Pick one!

Written Assignment: Turn in the outlines (your primary proposal and your NSF proposal). This assignment is described above.

For next week: Make an appointment for the week of OCT 1st to review your outline with one of the mentors.

Week 6: Oct 1
Meet with Mentors
Mentors: Ayako Yamaguchi, Markus Babst, David Blair, Colin Dale, Kent Golic, Dave Bowling, Sarah Bush, Richard Clark

Schedule a time with the instructors to individually review your outline.

Note: We will not meet as a class this week because you will be meeting individually with your assigned mentor.
Written Assignment for Oct 15th: Write the first submission of your proposal. This draft should be as well written as you can make it. It is not a “rough, first draft”! It should be proofread and free of typos and spelling errors. It is recommended that you have at least one other person read it and give feedback before turning it in on Oct 15th.

Week 7: Oct 15
Review proposals
Instructors: Denise Dearing, Dave Carrier

Assignment: (1) Submit your proposal to Karen Zundel by 3:30 PM. (2) Receive two proposals to read and review by Oct. 22.

Note: No class this week.

Week 8: Oct 22
Receive reviewer’s comments. Make an appointment with your mentor to go over the comments on your proposal.
Instructors: Dave Carrier

Note: We will not meet as a class this week because you will be meeting individually with your assigned mentor.

Assignment: Submit your reviews to Karen Zundel by 3:30 PM. Meet with your mentor to discuss reviewers' comments. Revise your proposal incorporating reviewers’ comments.

Additional dates:
Nov. 2 - Submit revised proposals to Karen Zundel by 5:00 PM.
Nov. 9 - Panel review.
Nov. 19 - Proposals due at NSF.